

# 國立中興大學優良學術性期刊申請獎助辦法

Guidelines for Applying for Grants under the High-Quality Academic Journal Incentive Program at National Chung Hsing University.

112. 2. 15 第 453 次行政會議訂定

Established by the 453rd Administrative Meeting on

February 15, 2023.

第一條 國立中興大學（以下簡稱本校）為提高研究風氣及學術水準，獎助本校優良學術性期刊出版，特訂定本辦法。

## Article 1

National Chung Hsing University (hereinafter referred to as the "University") has established these guidelines to enhance research culture and academic standards and to provide grants for the publication of high-quality academic journals by the University.

第二條 本校各學院、系所定期出版發行學術性之期刊，符合下列各款要件者，得依本辦法向研究發展處（以下簡稱研發處）申請獎助：

- 一、內容以學術性研究論著為主。
- 二、屬全國性或國際性公開徵稿且設有獨立運作之編輯委員會及雙向匿名審稿制度者。
- 三、每年出版二次(半年刊)以上，每期至少四篇論文。但近二年內曾有未依應出刊日期出刊之情事者，不得申請。
- 四、已取得國際標準期刊號碼及政府出版品統一編號。
- 五、出版之期刊已收錄於 SCI(Science Citation Index)、SCIE ( Science Citation Index Expanded)、SSCI(Social Sciences Citation Index)、A & HCI (Arts & Humanities Citation Index)、臺灣人文學核心期刊（簡稱 THCI）或臺灣社會科學核心期刊（簡稱 TSSCI）。
- 六、出版單位有一定之配合經費支援。

## Article 2

Academic journals regularly published by the University's colleges and departments that meet the following criteria may apply for grants from the Research and Development Office (hereinafter referred to as "R&D Office") under these guidelines:

1. The content is primarily academic research papers.
2. The journal is nationally or internationally open for submissions, has an independently operated editorial board, and employs a double-blind peer review system.

3. The journal is published at least twice a year (biannual), with a minimum of four articles per issue. However, journals that have failed to publish on time within the past two years are not eligible to apply.
4. The journal has obtained an International Standard Serial Number (ISSN) and a government publication serial number.
5. The journal is indexed in SCI (Science Citation Index), SCIE (Science Citation Index Expanded), SSCI (Social Sciences Citation Index), A&HCI (Arts & Humanities Citation Index), Taiwan Humanities Core Journals (THCI), or Taiwan Social Sciences Core Journals (TSSCI).
6. The publishing unit has secured matching funds for the publication.

第三條 審核通過之學術性期刊，以獎助人事費（兼任助理、工讀生）、印刷費、審查費、設計費、網頁建置與維護費及其他相關出版業務費，不獎助設備費與國外差旅費，並應依本校相關法規辦理核銷事宜。

### Article 3

Approved academic journals may receive grants for personnel expenses (e.g., part-time assistants, student workers), printing costs, review fees, design fees, website creation and maintenance fees, and other related publication costs. However, grants will not cover equipment costs or overseas travel expenses, and reimbursement must follow the University's relevant regulations.

第四條 凡符合申請條件之學術性期刊，應備妥下列各項資料，於每年二月一日至三月一日止向研發處提出當年度經費之申請。

一、計畫書一份。

說明該期刊發行之宗旨、目前已獲致之成果及特色、具體目標、一定時限(至多三年)內可評鑑之預期績效(如何增加其影響力及排名)、達成該目標之規劃、作法、所需之經費獎助(註明院系所等出版單位之配合經費)。

二、國科會「台灣人文及社會科學期刊評比暨核心期刊收錄」期刊名單；非屬人文及社會科學期刊者，應備妥以下各項期刊之基本相關文件及數據供參考：

(1)該期刊論文被其他國內外文獻引用之情形。

(2)每期實際出刊日期紀錄。

(3)論文審查制度流程。

(4)論文審查意見舉例(至少十份，不具名)。

- (5)編輯與審稿委員名單及其專長簡介。
- (6)退稿率說明。(請參考國科會人文及社會科學期刊評比收錄資料表格式撰寫)
- (7)年度總篇數、內稿篇數、內稿率、總頁數及投稿者國別等。
- (8)接受其他單位補助之證明。
- (9)近一年訂閱量及下載量。
- (10)編輯委員會組織章程(含主編、編委之任期及遴聘程序)。
- (11)最近二年出版之期刊編輯委員會會議紀錄或編輯委員實際參與編輯作業之相關證明，如有會議簽到單請一併檢附。

三、最近二年出版之期刊每期各二份。期刊屬初次出版者得免附。

#### **Article 4**

Academic journals that meet the application criteria should submit the following materials to the R&D Office for funding applications each year between February 1 and March 1:

1. A project proposal, which should describe the journal's purpose, current achievements and characteristics, specific goals, expected performance within a limited period (up to three years), plans to increase impact and ranking, and required funding (including matching funds from the publishing unit).
2. A list of journals included in the National Science Council's "Taiwan Humanities and Social Sciences Journal Evaluation and Core Journal Inclusion." Journals that are not in the humanities and social sciences should provide the following supporting documents and data:
  - A. Citation records of the journal's articles in other domestic and international literature.
  - B. Records of actual publication dates.
  - C. The article review process.
  - D. Sample review comments (at least ten, anonymous).
  - E. A list of editorial and review board members and their areas of expertise.
  - F. Rejection rate explanation (please follow the National Science Council's format).
  - G. Total number of articles, in-house articles, in-house rate, total pages, and countries of the authors.
  - H. Proof of support from other units.
  - I. Subscription and download statistics from the past year.

- J. The editorial board's organizational charter (including the terms and selection procedures for the editor-in-chief and editorial board members).
  - K. Records of editorial board meetings or proof of editorial work participation from the past two years, including attendance records if available.
3. Two copies of each issue of the journal published in the past two years. Newly published journals are exempt from submitting this.

第五條 審議方式由研發處邀集專家依據國科會評比結果及學校可獎助之經費額度核定每一通過期刊之獎助額度。

#### **Article 5**

The R&D Office will invite experts to review applications based on the National Science Council's evaluation results and the available funding, and will determine the grant amount for each approved journal.

第六條 各項申請案於審查程序完成後作成審查決議書，以公文送達申請單位。

#### **Article 6**

After the review process, a decision document will be prepared and sent to the applying unit via official correspondence.

第七條 經費獎助原則如下：

- 一、前一年度獲國科會補助經費者，參考國科會補助金額及期刊年度預算予以獎助。
- 二、申請但未獲得國科會補助經費者，視該期刊申請國科會評比之申請文件及所附資料、「審查意見」、「審查意見回覆說明」及歷年申請獲得補助狀況予以獎助。
- 三、未申請任何國科會補助經費者，原則上不予獎助。

#### **Article 7**

The principles for granting funding are as follows:

- 1. Journals that received funding from the National Science Council in the previous year will be granted based on the National Science Council funding amount and the journal's annual budget.

2. Journals that applied but did not receive funding from the National Science Council will be granted based on their application documents, review comments, responses to review comments, and the history of previous funding applications.
3. Journals that did not apply for any National Science Council funding will generally not be granted funding.

第八條 本辦法經行政會議通過後，自發布日施行。

**Article 8**

These guidelines shall take effect from the date of publication after being approved by the Administrative Meeting.