

國立中興大學 National Chung Hsing University
對外服務-經費預算表 Internal Service Number - Budget Form
中華民國 Fiscal Year ____ 年度

校內編號 Internal Reference No. :

對外服務名稱 Service Title :

執行單位 Execution Unit :

計畫主持人 Principal Investigator :

聯絡人/電話 Contact Person/ Telephone :

單位：元 Unit: NTD

摘要 Accounts	預算數 Budget	用途說明 Description
收入：		
上年度累計結餘 (A) Accumulated Balance from Previous Yea (A)		
本年度預計稅後總收入 (B) Projected Total After-tax Income for the Current Year (B)		稅後總收入(B)=含稅價/1.05 Total After-tax Income (B) = Inclusive Price / 1.05
本年度預計可支用金額 (C)=(A)+(B) Projected Available Amount for the Current Year (C) = (A) + (B)		
支出：(主持人/協同費須說明月支金額) Expenditures : (Please specify the monthly payment amount for PI/Co-PI)		
人事費(請參閱填表說明3) Personnel Expenses (Please refer to Instruction 3)		主持人/協同費、專任助理、兼任助理、臨時工 PI/Co-PI, Full-time Assistant, Part-time Assistant, Temporary Worker Operating Expenses
業務費 Operating Expenses		實驗用耗材、文具用品、國內差旅等計畫相關經費 Experimental Consumables, Stationery, Domestic Travel, etc. related to the project
設備費 Equipment Expenses		實驗設備等 Experimental Equipment, etc.
出國旅費 Overseas Travel Expenses		請列明地點: 事由: Destination: Purpose:
管理費(請參閱填表說明4) Management Fee (Please refer to Instruction 4)		管理費計算公式=稅後總收入(B)×17%(四捨五入後取至整數) Management Fee Calculation Formula = Total After-tax Income (B) × 17%
本年度預計支出合計 Projected Total Expenses for the Current Year		

計畫主持人簽章 Principal Investigator's Signature :

填表日期 Date : ____年____月____日

系所 Department	一級學院(中心) First-level College (Center)	研發處 計畫業務組 R&D Division of Project Affairs	主計室 Accounting Office	機關首長 Head of Agency
		確認管理費編列 Confirm the allocation of management fees		

填表說明：

1. 初次編列預算者請填寫預算數及「用途說明」欄中備註支用項目即可。
2. 請計畫主持人依本校「建教合作收入之收支管理要點」第十一點規定對外服務收入之運用範圍編列本表。
3. 主持人、協同主持人費請依本校「建教合作收入之收支管理要點」第十一點其每月之兼職酬金以不超過其學術研究費（專業加給）之40%之規定辦理。
4. 管理費請依「國立中興大學建教合作收入之收支管理要點」第四點之規定編列，提列管理費17%（管理費計算公式=稅後總收入(B)×17%）
5. 本表奉核後送還計畫主持人，並請自行影印影本留存；正本請送主計室；另請 **E-MAIL 影本1份至對外服務信箱：paymentslip@dragon.nchu.edu.tw**。
6. 本表如有塗改，請於塗改處旁簽名或蓋章。

Instructions for filling out the form :

1. For first-time budget allocation, please fill in the budget amount and describe the usage in the "Description" column.
2. The principal investigator should prepare this form in accordance with the "Guidelines for the Management of Income from Commissioned Research" Article 11.
3. The monthly stipend for the PI and Co-PI should not exceed 40% of their academic research allowance (professional allowance) as stipulated in Article 11 of the "Guidelines for the Management of Income from Commissioned Research".
4. The management fee should be budgeted according to Article 4 of the "National Chung Hsing University Guidelines for the Management of Income from Commissioned Research", which is 17% of the total after-tax income (Management Fee Calculation Formula = Total After-tax Income (B) × 17%). **(rounded to the nearest integer)**
5. After this form is approved, it will be returned to the principal investigator, who should make a photocopy for their own records. The original copy should be sent to the Accounting Office, and an electronic copy should be emailed to the external service email address: paymentslip@dragon.nchu.edu.tw.
6. If there are any corrections on this form, please sign or stamp next to the corrected area.

製表日期：113年8月