

國立中興大學建教合作計畫行政管理費支援學術發展經費補助注意事項  
National Chung Hsing University  
Guidelines for the Use of Administrative Fees for the Academic Development  
Subsidy for Industry Cooperation Projects

87. 9. 30 八十七學年度第一次研究發展會議通過
89. 3. 8 八十八學年度第二學期第一次研究發展會議修訂通過
89. 6. 9 八十八學年度第二學期第二次研究發展會議修訂通過
90. 3. 20 八十九學年度第二學期第一次研究發展會議修訂通過
90. 8. 10 九十學年度第一學期第一次研究發展會議修訂通過
91. 3. 28 九十一學年度第二學期第一次研究發展會議修訂通過
94. 3. 25 九十三學年度第二學期第一次研究發展會議修訂通過
96. 4. 9 九十五學年度第二學期第一次研究發展會議修訂通過
98. 10. 30 九十八學年度第一學期第一次研究發展會議修訂通過
100. 3. 29 九十九學年度第二學期第一次研究發展會議修訂通過
100. 10. 27 一百學年度第一學期研究發展會議修訂通過
100. 12. 15 一百學年度第一次校務基金管理委員會會議通過
- 101年3月29日100學年度第2學期研究發展會議通過
- 101年4月26日100學年度第2次校務基金管理委員會備查
- 101年10月26日101學年度第1學期研究發展會議通過
- 101年11月19日101學年度第1次校務基金管理委員會備查
- 103年10月31日103學年度第一學期第一次研究發展會議修訂通過
- 104年1月27日103學年度第2次校務基金管理委員會備查
- 104年3月13日103學年度第2學期第1次研究發展會議修訂通過
- 104年4月09日103學年度第3次校務基金管理委員會備查
- 106年3月27日105學年度第2次校務基金管理委員會修正通過第3、6點
- 108年10月17日108學年度第1學期研究發展會議修訂通過
- 108年12月6日108學年度第2次校務基金管理委員會備查
- 109年4月7日108學年度第4次校務基金管理委員會通過
- 111年11月17日111學年度第1學期研究發展會議修訂通過
- 111年11月24日111學年度第1次校務基金管理委員會通過(第3、4點)
- 112年3月22日111學年度第2學期研究發展會議修訂通過
- 112年3月24日111學年度第3次校務基金管理委員會通過(全文)**
- September 30, 1998 Passed by the 1<sup>st</sup> Research and Development Meeting, Academic Year 1998-1999
- March 8, 2000 Revisions passed by the 1<sup>st</sup> Research and Development Meeting, spring semester of Academic Year 1999-2000
- June 9, 2000 Revisions passed by the 2<sup>nd</sup> Research and Development Meeting, spring semester of Academic Year 1999-2000
- March 20, 2001 Revisions passed by the 1<sup>st</sup> Research and Development Meeting, spring semester of Academic Year 2000-2001
- August 10, 2001 Revisions passed by the 1<sup>st</sup> Research and Development Meeting, fall semester of Academic Year 2001-2002
- March 28, 2002 Revisions passed by the 1<sup>st</sup> Research and Development Meeting, spring semester of Academic Year 2002-2003
- March 25, 2005 Revisions passed by the 1<sup>st</sup> Research and Development Meeting, spring semester of Academic Year 2004-2005
- April 9, 2007 Revisions passed by the 1<sup>st</sup> Research and Development Meeting, spring semester of Academic Year 2006-2007
- October 30, 2009 Revisions passed by the 1<sup>st</sup> Research and Development Meeting, fall semester of Academic Year 2009-2010
- March 29, 2011 Revisions passed by the 1<sup>st</sup> Research and Development Meeting, spring semester of Academic Year 2010-2011
- October 27, 2011 Revisions passed by the Research and Development Meeting, fall semester of Academic Year 2011-2012
- December 15, 2011 Passed by the 1<sup>st</sup> Endowment Fund Management Committee Meeting, Academic Year 2011-2012
- March 29, 2012 Passed by the Research and Development Meeting, spring semester of Academic Year 2011-2012
- April 26, 2012 Submitted for reference to the 2<sup>nd</sup> Endowment Fund Management Committee Meeting, Academic Year 2011-2012

October 26, 2012 Passed by the Research and Development Meeting, fall semester of Academic Year 2012-2013  
November 19, 2012 Submitted for reference to the 1<sup>st</sup> Endowment Fund Management Committee Meeting, Academic Year 2012-2013  
October 31, 2014 Revisions passed by the 1<sup>st</sup> Research and Development Meeting, fall semester of Academic Year 2014-2015  
January 27, 2015 Submitted for reference to the 2<sup>nd</sup> Endowment Fund Management Committee Meeting, Academic Year 2014-2015  
March 13, 2015 Revisions passed by the 1<sup>st</sup> Research and Development Meeting, spring semester of Academic Year 2014-2015  
April 9, 2015 Submitted for reference to the 3<sup>rd</sup> Endowment Fund Management Committee Meeting, Academic Year 2014-2015  
March 27, 2017 Revisions of Articles 3 and 6 passed by the 2<sup>nd</sup> Endowment Fund Management Committee Meeting, Academic Year 2016-2017  
October 17, 2019 Revisions passed by the Research and Development Meeting, fall semester of Academic Year 2019-2020  
December 6, 2019 Submitted for reference to the 2<sup>nd</sup> Endowment Fund Management Committee Meeting, Academic Year 2019-2020  
April 7, 2020 Passed by the 4<sup>th</sup> Endowment Fund Management Committee Meeting, Academic Year 2019-2020

#### 一、目的與依據：

為提昇本校學術研究水準以輔助校務發展，依據『國立中興大學建教合作收入之收支管理要點』訂定本注意事項。

#### Article 1 Purpose and basis:

These Guidelines have been formulated by National Chung Hsing University (NCHU or “the University”) in accordance with the NCHU *Guidelines for the Management of Income from Industry Cooperation Projects* to enhance the University’s academic research quality and support the development of university affairs.

#### 二、經費來源：本校建教合作計畫校行政管理費。

#### Article 2 Funding Source: Guidelines for the Use of Administrative Fees for the Academic Development Subsidy

#### 三、項目：

1. 校內各單位主辦國際或全國性學術會議經費補助。
2. 參加對象涵蓋全校師生或校外人士之學術性活動經費補助。
3. 國外專家學者在本校從事學術性活動經費補助。
4. 期刊論文刊登費補助。
5. 本校師生出國發表論文、講學、學術交流活動經費補助。
6. 本校與國外學術機關師生研習活動經費補助。

#### Article 3 Scope:

1. Funding for international or national academic conferences held by NCHU units
2. Funding for academic events involving the participation of the entire faculty or student body of NCHU or including non-NCHU personnel
3. Funding for academic events at NCHU involving the participation of international experts and scholars
4. Funding of journal publication fees for papers
5. Funding of overseas paper presentations and lectures given by NCHU students and

faculty members and academic exchange events

6. Funding of faculty and student development events with overseas academic institutions

#### 四、補助金額：

##### Article 4 Subsidy amount:

1. 各學院年度分配之經費額度，以前一年度各學院建教合作計畫行政管理費實付金額佔全校比例分配，但新成立學院自成立次年度起三年內不得低於十五萬元，其餘學院分配額度不得低於三十萬元。

1. The amount allocated to each NCHU college in a given year shall be determined as a percentage of the administrative fee contributed by each NCHU college in the preceding year. However, the amount allocated to each college may not be less than NT\$300,000.

2. 主辦國際性會議補助上限為三十萬元，主辦全國性會議補助上限為十五萬元。

2. The maximum subsidy amount shall be NT\$300,000 for international conferences and NT\$150,000 for national conferences.

3. 期刊論文刊登於 JCR 類期刊（含 SCI 及 SSCI）者依審查會召開時 JCR 公告最新論期刊所屬領域之排名百分比(R)計算補助百分比上限，對照表如下：

3. The maximum percent of the publication fees for papers published in journals listed in JCR (including those indexed in SCI and SSCI) that may be subsidized shall be calculated based on R—the latest JCR ranking “R” among journals in the same field—at the time of review. The table below shows the maximum subsidy percentages granted for different ranking percentages:

排名百分比 (R)	補助刊登費百分比上限
$R \leq 10\%$	90
$10\% < R \leq 20\%$	80
$20\% < R \leq 30\%$	70
$30\% < R \leq 40\%$	60
$40\% < R \leq 50\%$	50
$50\% < R$	0

Ranking (R) (by percent)	Maximum subsidy percentage for publication fees
$R \leq 10\%$	90
$10\% < R \leq 20\%$	80
$20\% < R \leq 30\%$	70
$30\% < R \leq 40\%$	60
$40\% < R \leq 50\%$	50

50% < R	0
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補助金額視各學院年度分配經費額度而定，補助不含抽印本費用。每篇論文補助上限以四萬元為原則，每人每年累計補助以十萬元為上限。論文如係合著者，以補助一人為限，非 JCR 類期刊不予補助。

The subsidy amount shall be determined based on the funding granted to each college in the given year. Offprints are not eligible. Each paper may be granted up to NT\$40,000, and each individual may be granted up to NT\$100,000 in a given year. For co-authored papers, one author of each paper shall be eligible to receive the subsidy. Papers published in journals not listed in the JCR are not eligible.

4. 本校師生出國經費依下列規定報支：

4. NCHU students and faculty members may be reimbursed for overseas events in accordance with the following rules:

(1) 出國學術交流依「國外出差旅費報支要點」辦理。

1) Overseas academic exchange events may be subsidized in accordance with the Guidelines for the Reimbursement of Overseas Business Travel Expenses.

(2) 出國學術交流期間逾十五日者，依「行政院中央各機關派赴國外進修、研究、實習人員補助項目及數額表」辦理。

2) Overseas academic exchange events that are longer than 15 days may be subsidized in accordance with the Table of Subsidized Items and Subsidy Amounts for the Deployment of Personnel of Agencies Under the Executive Yuan to Participate in Overseas Study, Research, or Internships.

(3) 教師出席國際會議經費補助金額比照「國立中興大學補助教師出席國際會議經費注意事項」辦理。

3) Faculty members may receive subsidies for participating in international conferences in accordance with the NCHU Grant Guidelines for Faculty Members Participating in International Conferences.

(4) 學生出席國際會議經費補助金額比照「國立中興大學研究生出席國際會議補助辦法」辦理。

4) Students may receive subsidies for participating in international conferences in accordance with the NCHU Grant Guidelines for Students Participating in International Conferences.

5. 國外專家學者、姊妹校師生來台生活費補助標準參照「國家科學及技術委員會補助邀請國際科技人士短期訪問日支酬金支給基準表」辦理，學生來台生活費每日以 2,000 元為上限。

5. International experts and scholars may receive subsidies for their living expenses in Taiwan in accordance with the National Science and Technology Council's Table of Daily Stipend Amounts for International Technology

Professionals Invited for Subsidized Short-Term Visits; international students may be granted a daily stipend of up to NT\$2,000.

6. 各項經費已領有其他單位全額補助者，不得再向本經費提出申請。

6. Projects that are fully subsidized by other units are not eligible for this subsidy.

#### 五、申請辦法：

##### Article 5 Application:

1. 申請補助項目為第三點之第1項、第2項及第3項者，申請人或申請單位應先向其他機關（如國家科學及技術委員會、教育部等）申請補助為原則，未獲補助、經費補助不足或有特殊情形者得填送申請表並檢具相關資料向研究發展處學術發展組提出申請。

1. In principle, applications for subsidies for items that meet the criteria set forth in Article 3, Paragraphs 1 to 3 may only be submitted after the applicant or applying unit applies for subsidies from other agencies (e.g., the National Science and Technology Council, Ministry of Education) but fails to secure sufficient funding, or is under other special circumstances. Applications shall be submitted with the relevant supporting documents to the Academic Development Division of the Office of Research and Development.

2. 申請補助項目為第三點之第1項、第2項、第3項、第5項及第6項者，須於舉辦活動前之審查會議收件截止日前提出申請。

2. Applications for subsidies for items that meet the criteria set forth in Article 3, Paragraphs 1, 2, 3, 5, and 6 must be submitted by the application deadline for the board meeting prior to the date of the event.

3. 申請補助者，均須經學院或其他一級單位向研究發展處學術發展組提出申請。

3. Applications shall be submitted to the Academic Development Division of the Office of Research and Development via the University's colleges or other top-level units.

#### 六、審查方式：

##### Article 6 Review:

本注意事項補助案件之審查由學術經費補助審查會議辦理。審查會議之成員由研發長、教務長及各學院院長組成，研發處學術發展組長列席。審查會議由研發長召集，須經二分之一以上委員出席始得召開。審查會議成員若不克親自出席時，可委託代理人行使權利義務，代理人應以本校副教授以上之專任教師為限。

Reviews of academic development subsidy applications as referred to in these Guidelines shall be carried out by the Academic Development Subsidy Review Panel, which shall consist of the deans of the NCHU colleges, the Dean of Research and Development Affairs, and the Dean of Academic Affairs, and shall be attended by the Director of the Academic Development Division. Panel meetings shall be convened by the Dean of Research and Development Affairs and

shall not convene without a quorum of half of the members present. Panel members who are unable to personally attend meetings may appoint a proxy to exercise their rights and responsibilities on their behalf. Only full-time NCHU faculty members at the rank of associate professor or above may serve as proxies.

七、實施與修訂：

Article 7 Implementation and revision:

本注意事項經研究發展會議通過並送及校務基金管理委員會備查後，報請校長核定後實施，修訂時亦同。

These Guidelines shall take effect upon passage by the Research and Development Meeting, submission to the Endowment Fund Management Committee for reference, and submission to the President for ratification. The same shall hold true when amendments are made.