

National Chung Hsing University

Guidelines for the Use of Administrative Fees for the Academic Development Subsidy for Industry Cooperation Projects

September 30, 1998 Passed by the 1st Research and Development Meeting, Academic Year 1998-1999

March 8, 2000 Revisions passed by the 1st Research and Development Meeting, spring semester of Academic Year 1999-2000

June 9, 2000 Revisions passed by the 2nd Research and Development Meeting, spring semester of Academic Year 1999-2000

March 20, 2001 Revisions passed by the 1st Research and Development Meeting, spring semester of Academic Year 2000-2001

August 10, 2001 Revisions passed by the 1st Research and Development Meeting, fall semester of Academic Year 2001-2002

March 28, 2002 Revisions passed by the 1st Research and Development Meeting, spring semester of Academic Year 2002-2003

March 25, 2005 Revisions passed by the 1st Research and Development Meeting, spring semester of Academic Year 2004-2005

April 9, 2007 Revisions passed by the 1st Research and Development Meeting, spring semester of Academic Year 2006-2007

October 30, 2009 Revisions passed by the 1st Research and Development Meeting, fall semester of Academic Year 2009-2010

March 29, 2011 Revisions passed by the 1st Research and Development Meeting, spring semester of Academic Year 2010-2011

October 27, 2011 Revisions passed by the Research and Development Meeting, fall semester of Academic Year 2011-2012

December 15, 2011 Passed by the 1st Endowment Fund Management Committee Meeting, Academic Year 2011-2012

March 29, 2012 Passed by the Research and Development Meeting, spring semester of Academic Year 2011-2012

April 26, 2012 Submitted for reference to the 2nd Endowment Fund Management Committee Meeting, Academic Year 2011-2012

October 26, 2012 Passed by the Research and Development Meeting, fall semester of Academic Year 2012-2013

November 19, 2012 Submitted for reference to the 1st Endowment Fund Management Committee Meeting, Academic Year 2012-2013

October 31, 2014 Revisions passed by the 1st Research and Development Meeting, fall semester of Academic Year 2014-2015

January 27, 2015 Submitted for reference to the 2nd Endowment Fund Management Committee Meeting, Academic Year 2014-2015

March 13, 2015 Revisions passed by the 1st Research and Development Meeting, spring semester of Academic Year 2014-2015

April 9, 2015 Submitted for reference to the 3rd Endowment Fund Management Committee Meeting, Academic Year 2014-2015

March 27, 2017 Revisions of Articles 3 and 6 passed by the 2nd Endowment Fund Management Committee Meeting, Academic Year 2016-2017

October 17, 2019 Revisions passed by the Research and Development Meeting, fall semester of Academic Year 2019-2020

December 6, 2019 Submitted for reference to the 2nd Endowment Fund Management Committee Meeting, Academic Year 2019-2020

April 7, 2020 Passed by the 4th Endowment Fund Management Committee Meeting, Academic Year 2019-2020

Article 1 Purpose and basis:

These Guidelines have been formulated by National Chung Hsing University (NCHU or “the University”) in accordance with the NCHU *Guidelines for the Management of Income from Industry Cooperation Projects* to enhance the University’s academic research quality and support the development of university affairs.

Article 2 Scope:

1. Funding for international or national academic conferences held by NCHU units
2. Funding for academic events involving the participation of the entire faculty or student body of NCHU or including non-NCHU personnel

3. Funding for academic events at NCHU involving the participation of international experts and scholars
4. Funding of journal publication fees for papers
5. Funding of overseas paper presentations and lectures given by NCHU students and faculty members and academic exchange events
6. Funding of faculty and student development events with overseas academic institutions

Article 3 Subsidy amount:

1. The amount allocated to each NCHU college in a given year shall be determined as a percentage of the administrative fee contributed by each NCHU college in the preceding year. However, the amount allocated to each college may not be less than NT\$300,000.
2. The maximum subsidy amount shall be NT\$300,000 for international conferences and NT\$150,000 for national conferences.
3. The maximum percent of the publication fees for papers published in journals listed in JCR (including those indexed in SCI and SSCI) that may be subsidized shall be calculated based on R—the latest JCR ranking “R” among journals in the same field—at the time of review. The table below shows the maximum subsidy percentages granted for different ranking percentages:

Ranking (R) (by percent)	Maximum subsidy percentage for publication fees
$R \leq 10\%$	90
$10\% < R \leq 20\%$	80
$20\% < R \leq 30\%$	70
$30\% < R \leq 40\%$	60
$40\% < R \leq 50\%$	50
$50\% < R$	0

The subsidy amount shall be determined based on the funding granted to each college in the given year. Offprints are not eligible. Each paper may be granted up to NT\$40,000, and each individual may be granted up to NT\$100,000 in a given year. For co-authored papers, one author of each paper shall be eligible to receive the subsidy. Papers published in journals not listed in the JCR are not eligible.

4. NCHU students and faculty members may be reimbursed for overseas events in accordance with the following rules:
 - 1) Overseas academic exchange events may be subsidized in accordance with the Guidelines for the Reimbursement of Overseas Business Travel Expenses.
 - 2) Overseas academic exchange events that are longer than 15 days may be subsidized in accordance with the *Table of Subsidized Items and Subsidy*

Amounts for the Deployment of Personnel of Agencies Under the Executive Yuan to Participate in Overseas Study, Research, or Internships.

- 3) Faculty members may receive subsidies for participating in international conferences in accordance with the *NCHU Grant Guidelines for Faculty Members Participating in International Conferences*.
- 4) Students may receive subsidies for participating in international conferences in accordance with the *NCHU Grant Guidelines for Students Participating in International Conferences*.
5. International experts and scholars may receive subsidies for their living expenses in Taiwan in accordance with the National Science and Technology Council's *Table of Daily Stipend Amounts for International Technology Professionals Invited for Subsidized Short-Term Visits*; international students may be granted a daily stipend of up to NT\$2,000.
6. Projects that are fully subsidized by other units are not eligible for this subsidy.

Article 4

Application:

1. In principle, applications for subsidies for items that meet the criteria set forth in Article 2, Paragraphs 1 to 3 may only be submitted after the applicant or applying unit applies for subsidies from other agencies (e.g., the National Science and Technology Council, Ministry of Education) but fails to secure sufficient funding, or is under other special circumstances. Applications shall be submitted with the relevant supporting documents to the Academic Development Division of the Office of Research and Development.
2. Applications for subsidies for items that meet the criteria set forth in Article 2, Paragraphs 1, 2, 3, 5, and 6 must be submitted by the application deadline for the board meeting prior to the date of the event.
3. Applications shall be submitted to the Academic Development Division of the Office of Research and Development via the University's colleges or other top-level units.

Article 5

Review:

Reviews of academic development subsidy applications as referred to in these Guidelines shall be carried out by the Academic Development Subsidy Review Panel, which shall consist of the deans of the NCHU colleges, the Dean of Research and Development Affairs, and the Dean of Academic Affairs, and shall be attended by the Director of the Academic Development Division. Panel meetings shall be convened by the Dean of Research and Development Affairs and shall not convene without a quorum of half of the members present. Panel members who are unable to personally attend meetings may appoint a proxy to exercise their rights and responsibilities on their behalf. Only full-time NCHU faculty members at the rank of associate professor or above may serve as proxies.

Article 6 Implementation and revision:

These Guidelines shall take effect upon passage by the Research and Development Meeting, submission to the Endowment Fund Management Committee for reference, and submission to the President for ratification. The same shall hold true when amendments are made.