

NATIONAL CHUNG HSING UNIVERSITY

Regulations Governing Teaching and Research Grants for New Faculty Members

- March 25, 2005—Formulated at the 1st Research and Development Meeting of the 2nd Semester of Academic Year 2004–05
- December 13, 2006—Amended and approved by the interim Research and Development Meeting of the 1st Semester of Academic Year 2006–07
- October 31, 2014—Amended and approved by the 1st Research and Development Meeting of the 1st Semester of Academic Year 2014–15
- March 13, 2015—Amended and approved by the Research and Development Meeting of the 2nd Semester of Academic Year 2014–15
- October 23, 2015—Amended and approved by the Research and Development Meeting of the 1st Semester of Academic Year 2015–16
- October 17, 2019—(Article 6) Amended by the Research and Development Meeting of the 1st Semester of Academic Year 2019–20
- March 10, 2020—(Articles 5 and 7) Amended by the Research and Development Meeting of the 2nd Semester of Academic Year 2019–20

- Article 1 National Chung Hsing University (NCHU or “the University”) has formulated the following regulations to govern the provision of teaching and research grants to new quota-based full-time faculty members.
- Article 2 The term “New faculty members” herein refers to full-time faculty members with a rank of lecturer or higher who have been appointed by the University within the last year. However, with justifiable cause, a new faculty member may apply for a grant within two years of their initial employment date.
- Article 3 The funding for teaching and research grants shall be covered by a dedicated project budget provided by the University.
- Article 4 Grants may only be used toward operating expenses and the procurement of instruments, equipment, books, and electronic resources for teaching and research purposes. Applicants shall submit a brief proposal (max. 10 pages; contents shall include project name, abstract, background, specific objectives, methodology, expected outcomes, and budget) and a personal information sheet in the format stipulated by the National Science and Technology Council. For projects that require the use of a server or website hosting, applicants may rent a cloud-based virtual private server provided by the University in accordance with the NCHU *Cloud-Based Virtual Private Server Management and Rental Standards*.
- Article 5 When submitting an application, the applicant shall clearly indicate other funding, if any, that they have received from their affiliated or superordinate unit or an external organization since their initial employment date. In principle, the maximum grant provided under these Regulations shall be NT\$300,000 per person, except for faculty members with outstanding performance.
- The grant budget may be adjusted on an annual basis by the Office of Research and Development’s Academic Funding Review Committee based on the available funds and University resources each year.
- Article 6 Grant applications shall be submitted by the first day of March, June, or September each year. Capital accounts are available for use between March 1 and October 31 each year, whereas current accounts are available for use between March 1 and December 25 each year.

- Article 7 Applications shall be submitted to the Office of Research and Development and reviewed by the Academic Funding Review Committee, which shall be composed of the Dean of Research and Development, the Dean of Academic Affairs, and the deans of each college, with the Director of the Division of Academic Development serving as a non-voting member. Review meetings shall be convened by the Dean of Research and Development with at least one half of members in attendance. Members may ask a proxy to exercise their voting rights if they themselves are not able to attend in person. Only full-time faculty members with an associate professor rank or higher may serve as a proxy.
- Article 8 Reimbursements of funds shall be carried out in accordance with the University's accounting procedures, which may not violate any applicable accounting, budgetary, or auditing regulations.
- Article 9 Any remaining balance on a grant may be used by the recipient for the original designated purposes as long as such purposes are related to their teaching and research initiatives.
- Article 10 These regulations shall be implemented upon passage by the Research and Development Committee and approval by the NCHU President. The same shall apply when amendments are made.