

國立中興大學 National Chung Hsing University

執行建教合作專題研究計畫-經費變更預算表

Special Research Project On Construction-Education Cooperation- Budget Revision Form

中華民國 Fiscal Year \_\_\_\_\_ 年度

校內編號 Internal Reference No. :

計畫名稱 Project Name :

執行期限 Execution Period : 民國 \_\_\_\_\_ 年(Y) \_\_\_\_\_ 月(M) \_\_\_\_\_ 日(D)至民國 \_\_\_\_\_ 年(Y) \_\_\_\_\_ (M) \_\_\_\_\_ 日(D)

執行單位 Execution Unit :

委託單位 Cooperation Entrusting Unit :

計畫主持人 Principal Investigator :

聯絡人/電話 Contact Person/ Telephone :

本計畫預算變更情形 Budget Revision for this Project : 第 \_\_\_\_\_ 次預算變更 Budget Revision

單位：元 Unit: NTD

摘要 Accounts	原預算數 Original Budget	變更後預算數 Revised Budget	預算說明 Description
<b>收入 Income :</b>			
計畫總經費 Total Project Cost			請填寫計畫合約簽約總額 Please fill in the total amount of the project contract
管理費 Management Fee			請參閱填表說明 2， <b>管理費=計畫總經費×提列比例。</b> (四捨五入後取至整數) Please see form filling instructions 2, <b>Management Fee =Total Project Cost × withdrawal ratio.</b> (Rounded to the nearest whole number)
<b>支出：(請將計畫總經費扣除管理費後，編列以下計畫支出，主持人/協同費須說明月支金額)</b> Expenditure: (Please prepare the following project expenses after deducting Management Fee from the total project funds. <b>The host/coordinator fee must indicate the monthly payment amount</b> )			
人事費 Personnel Expenses			主持人/協同費、專任助理、兼任助理、臨時工 PI/Co-PI, Full-time Assistant, Part-time Assistant, Temporary Worker Operating Expenses
業務費 Operating Expenses			實驗用耗材、文具用品、國內差旅費等計畫相關經費 Experimental Consumables, Stationery, Domestic Travel, etc. related to the project
設備費 Equipment Expenses			實驗設備等 Experimental Equipment, etc.
<b>備註 Remarks:</b>			

計畫主持人簽章 Principal Investigator's Signature : \_\_\_\_\_

填表日期 Date : \_\_\_\_\_ 年(Y) \_\_\_\_\_ 月(M) \_\_\_\_\_ 日(D)

系所 Department	一級學院 (中心) First-level College	研發處 計畫業務組 R&D	主計室 Accounting Office	機關首長 Head of Agency
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	(Center)	Division of Project Affairs		
		<b>確認管理費編列</b> Confirm the allocation of management fees		

**填表說明：**

- 申請經費流用、支出用途變更者請填寫原預算數及變更後預算數，於「備註」欄詳細說明變更原因。
- 管理費請依「國立中興大學建教合作收入之收支管理要點」第四點之規定編列，如下：
  - 政府機關委託或補助計畫，提列 15%，若對方單位有規定（請檢附相關規定影本），從其規定惟原則不得低於 10%。
  - 公民營事業機關、私人廠商、法人機構之委託計畫，提列 17%。  
**管理費計算公式=計畫總經費×提列比例**
- 計畫管理費將於 **第 1 期款來款** 後提列，如需延後提列，請事先通知本組。
- 本表奉核後送還計畫主持人，並請 **自行影印影本留存**；正本請送主計室；另請影印影本 1 份送研發處計畫業務組。
- 本表如有塗改，請於塗改處旁簽名或蓋章。

**Instructions for filling out the form:**

- Those who apply for changes in the flow of funds or expenditure purposes should fill in the original budget and the changed budget, and explain the reasons for the change in detail in the "Remarks" column.
- Management fees should be compiled in accordance with the provisions of Point 4 of "Key Points of Revenue and Expenditure Management of National Chung Hsing University's Educational Cooperation Income", as follows:
  - For projects entrusted or subsidized by government agencies, 15% is allocated. If the other party has regulations (please attach a copy of the relevant regulations), it shall not be less than 10% in accordance with its regulations.
  - 17% is allocated for entrusted projects of private institutions, private manufacturers, and legal entities.  
**Management Fee = Total Project Cost × withdrawal ratio.**
- The project management fee will be withdrawn in full **once** the first installment is received. If you plan to withdraw it in installments based on the actual installment amount, please inform this group in advance.
- After verification, this form will be returned to the project manager, and please make a photocopy for your own retention; please **send the original to the Accounting Office**; and please send a photocopy to the DPA.