

國立中興大學補助學生參與國際學術技藝能競賽試辦方案

National Chung Hsing University Subsidy Program for Student Participation in International Academic and Technical Competitions

一、為鼓勵學生參與重要國際學術技藝能競賽，特訂定本試辦方案。

1.To encourage students to participate in important international academic and technical competitions, this trial program has been established.

二、本試辦方案補助對象：本校在學學生(不含在職專班學生)。

2. **Eligible Applicants:** Current students of the university

三、本試辦方案經費來源：教育部高等教育深耕計畫專項經費。

3. **Funding Source:** The Ministry of Education's Higher Education Deep Cultivation Project Special Fund.

四、本試辦方案所指國際學術技藝能競賽，其參賽組別過往3年內參賽國家10個以上或主辦單位曾舉辦相關國際競賽，且申請補助之參賽隊伍須以本校名義報名。但競賽活動性質不包含體育競賽、社團競賽、學術交流及論文等。

4. International academic and technical competitions where the number of participating countries in the past three years exceeds 10 or the organizing body has previously held related international competitions. Teams applying for subsidies must register under the university's name. The program does not cover sports competitions, club competitions, academic exchanges, or paper presentations.

五、本試辦方案補助原則：

(一)申請人應優先向校外機構、校內其他單位或所屬院、系等申請補助，本試辦方案以補助活動經費不足之部分為原則。

(二)每位學生每會計年度以補助一次為原則。依本試辦方案申請有重複補助者，應追繳重複補助經費。

(三)本試辦方案每年度補助經費用罄時，不再受理申請。

5.Subsidy Principles:

- (1) Applicants should first seek subsidies from external organizations, other units within the university, or their respective departments or colleges. The university subsidy will cover only the shortfall in funding.
- (2) Each student is eligible for a subsidy once per fiscal year. If a student applies for multiple subsidies, the excess funds will be reclaimed.
- (3) The program will stop accepting applications once the annual subsidy budget is exhausted.

六、本試辦方案補助項目及額度：

(一)補助項目：包含交通費、生活費及活動報名費等。補助款由受補助人先自行墊付，並於回國後核實報支。

(二)補助額度：

地區限額	每人	每團	每競賽
亞洲	15,000	至多5人	至多2團
大洋洲、美洲、非洲	25,000	至多5人	至多2團
歐洲	30,000	至多5人	至多2團

6. Subsidy Items and Amounts: (1) **Subsidy Items:** Includes transportation, living expenses, and activity registration fees. Subsidy funds must be paid by the applicant upfront and will be reimbursed after the event upon return. (2) **Subsidy Amounts:**

- **Asia:** NT\$15,000 per person, up to 5 people per team, up to 2 teams per competition.
- **Oceania, Americas, Africa:** NT\$25,000 per person, up to 5 people per team, up to 2 teams per competition.
- **Europe:** NT\$30,000 per person, up to 5 people per team, up to 2 teams per competition.

七、申請程序及檢附資料如下：

收件截止日為每年3月1日、6月1日、9月1日、12月1日。申請人應於出國前或收到主辦單位通知參賽函文後最近一次收件截止日前備妥下列文件送研發處學術發展組：

- (一)申請表。申請人應為競賽活動核心成員或聯絡窗口。
- (二)國際競賽主辦單位致申請人(團隊)之正式邀請函或參賽之證明文件影本。
- (三)國際競賽簡介及日程表。
- (四)校外補助單位核定公函影本。

7. Application Process and Required Documents: Submission

deadlines: March 1, June 1, September 1, December 1 each year.

Applicants must submit the following documents to the Research and Development Office's Academic Development Division before traveling abroad or upon receiving the official invitation to participate:

- (1) Application Form. The applicant should be a core member or contact person of the competition team.
- (2) A copy of the official invitation letter or participation certificate from the competition organizer.
- (3) A summary and schedule of the international competition.
- (4) A copy of approval letter from an external subsidy organization

八、本試辦方案補助案件之審核由學術審查小組辦理。學術審查小組由研發長、教務長及各學院院長組成，研發處學術發展組長列席。審查會議由研發長召集，應經二分之一以上成員出席始得召開。成員不克親自出席時，可委託代理人行使權利義務，代理人應以本校副教授以上之專任教師為限。

8. The academic review committee, consisting of the Director of Research and Development, the Dean of Academic Affairs, and the Deans of Colleges, will review the applications. The Academic Development Division's leader will attend the meetings. The committee's meeting

requires the attendance of more than half of its members to be valid. If members cannot attend, they may delegate their rights and duties to an agent who must be a full-time faculty member at the associate professor level or higher.

九、審查委員就申請人擬參加國際競賽活動之性質及其在學術上之國際知名度與重要性，以及申請人之研究潛力、參賽資料之原創性、重要性、在該領域的貢獻等審查，並依下列規定核定是否予以補助及補助項目與金額：

(一)若申請參加同一競賽之人員(團隊)超過一人(團隊)時，得酌予限定補助人數(隊數)，重要國際競賽得視其性質、規模及重要性，酌予增加。

(二)凡出席由中國大陸、香港及澳門地區組織主辦之區域競賽者，不予受理；國際競賽之分區競賽於前述地區辦理則不在此限。

9. The committee will evaluate the nature of the competition, its academic significance, the applicant's potential, and the originality, importance, and contribution of the competition material in the field. Based on these criteria, the subsidy amount and items will be determined:

(1) If multiple teams or individuals apply for the same competition, the subsidy may be limited to a specific number of participants or teams. Major international competitions may have subsidies increased based on their nature, scale, and significance.

(2) Applications for competitions organized by China, Hong Kong, and Macau will not be accepted, although regional competitions held in these areas are excluded from this restriction.

十、獲補助者變更行程，應事先取得書面同意。因故取消行程者，經費補助放棄聲明書應於賽程首日起15日內送達研發處學術發展

組。

10. Subsidized applicants must obtain written consent in advance if there are any changes to the itinerary. If the event is canceled, the applicant must submit a declaration to waive the subsidy within 15 days from the event start date to the Academic Development Division.

十一、獲補助者應於返國日起二個月內（須於同一會計年度，且至遲於12月20日前）依「行政院及所屬各機關出國報告綜合處理要點」完成出國報告繳送作業並辦理經費核銷。無特殊事由而逾期辦理報告繳送與經費核銷者下一會計年度不得提出申請。

11. Subsidized participants must submit a report of their overseas trip and complete the expense reimbursement process within two months of returning (no later than December 20 of the same fiscal year). If the report is not submitted on time without valid reasons, the applicant will not be eligible to apply for subsidies in the following fiscal year.

十二、本試辦方案簽請校長核定後實施，修正時亦同。

12 This trial program will be implemented after approval by the university president and will also apply to any amendments.